



# Postsecondary Enrollment Options (PSEO) Program Notice of Student Registration 2021-22

ED-001763-22

**2021-22**

**Instructions:** Complete an enrollment form for each instructional term and postsecondary institution the student attends. Once Sections 1 and 2 are **completely** filled out, the next step is to work with the enrolling postsecondary institution to complete Section 3. Note: Only postsecondary institutions submit this form to the Minnesota Department of Education (MDE).

**College Student ID Number:** \_\_\_\_\_

## 1. To be Completed and Signed by the Student and Parent/Guardian

\_\_\_\_\_  M  F  
 Student Name (Last, First, M.I.) Gender Date of Birth (MM/DD/YYYY)

\_\_\_\_\_  
 Address City ZIP Code Phone Number

\_\_\_\_\_  
 Postsecondary Institution This Term Parent/Guardian Name Address (if different than above)

**Public School Students:** Minnesota Statutes, section 124D.09, subdivision 7, requires public school students to inform the district by May 30 of each year of the pupil's intent to enroll in postsecondary courses during the following school year to assist the district in planning. A pupil is bound by notifying or not notifying the district by May 30.

\_\_\_\_\_ Date I/we notified the public school of the intent to participate in PSEO for either semester of the 2021-22 school year.

My signature(s) below indicates that I/we are aware that if I/we have not notified the enrolling district by May 30, 2021, and the enrolling district has not waived the deadline, I/we may be responsible for the postsecondary costs.

**All Students:** Minnesota Statutes, section 124D.09, subdivision 6, requires: students and parent/guardian sign a statement indicating they have received PSEO information ([including transportation reimbursement for qualified students](#)); are aware counseling services are available; understand PSEO course responsibilities. We have received the information required under Minnesota Statutes, section 124D.09, and are aware the student above is enrolling in postsecondary courses.

Student Signature \_\_\_\_\_ Student Email \_\_\_\_\_

Parent/Guardian Signature (if student is under age 18) \_\_\_\_\_ Date \_\_\_\_\_

**Upon completion of Section 1, pass this form to the pupil's secondary school for completion of Section 2.**

## 2. To be Completed by Secondary/Nonpublic/Home School

\_\_\_\_\_  Public  Nonpublic  Home School  
 Secondary/Nonpublic/Home School Name School Type (Select one) Public School Student's MARSS\* Number

\_\_\_\_\_ Attending School District Name Attending School District Number

Select student's grade level during the 2021-22 school year. (Select only one):  Grade 10  Grade 11  Grade 12

**Note: High school graduates and 21-year-olds are not eligible.**

Students may not enroll in PSEO courses in addition to a full high school class load. Does this student have at least one free class period during the high school day? (Select one)  Yes  No

Is the above student eligible for program application? (See Page 3 for requirements) (Select one)  Yes  No

My signature below certifies the student identified in Section 1 meets the eligibility requirements outlined on Page 3 for participation in the PSEO program this term, and the information in Section 2 is accurate and applicable. The public school student has notified the enrolling public school district of intent to enroll by May 30, 2021, or the public school district has waived the deadline requirements.

\_\_\_\_\_  
 Secondary School Contact Name Contact Signature Email Phone Date

Student Name (Last, First, M.I.) \_\_\_\_\_ Date of Birth (MM/DD/YYYY) \_\_\_\_\_ College Student ID Number \_\_\_\_\_

**3. To be Completed by the Postsecondary Institution**

Name of Postsecondary Institution (PSI) \_\_\_\_\_ PSI Number \_\_\_\_\_ City of Postsecondary Institution \_\_\_\_\_

Term of planned attendance (Select one)  Semester 1  Semester 2  Quarter (Qtr) 1  Qtr 2  Qtr 3

Postsecondary Institution Contact Name \_\_\_\_\_ Email \_\_\_\_\_ Telephone \_\_\_\_\_

**Courses Taken for Secondary Credit**

Course Number

Course Credits

Course #1

Course #2

Course #3

Course #4

Course #5

Course #6

Course Number	Course Credits

Minnesota Statutes, section 124D.09, subdivision 7, requires public school students to inform the district by May 30 of each year of the pupil’s intent to enroll in postsecondary courses during the following school year to assist the district in planning. A pupil is bound by notifying or not notifying the district by May 30, unless the public school district has waived the deadline as indicated in Section 2. A public school student who has not met this requirement is not eligible for PSEO funding.

Minnesota Statutes, section 124D.09, subdivision 5, requires the institution to send written notice to the student and the student’s school or district. The notice must indicate the course and hours of enrollment of that pupil.

My signature indicates that the student identified in Section 1 is registered this term for the courses indicated above, all courses are nonsectarian in content and are not remedial or developmental. Tenth grade students during their first semester of PSEO participation may take only one Career or Technical Education (CTE) course. The student has indicated to me the courses are to be taken for secondary credit and fulfill the student’s high school graduation requirements.

Signature – Postsecondary Institution Contact \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\*MARSS stands for Minnesota Automated Reporting Student System